

232. The agent shall see that each employee promptly settles all bills due the "mess."

233. Meals for the "mess" may be prepared by the school cook if such work will not interfere with the proper discharge of her regular duties or necessitate the employment of an assistant cook; but she shall receive from the "mess" a fair allowance for the extra duty assigned to her. A cook who is not a school employee may be hired.

234. The school mess may purchase, from supplies bought for the Indians, such articles of subsistence as may be needed, at cost price, with transportation added. It may also use vegetables, milk, fruit, eggs, etc., produced on the school farm, on paying for such articles at current market rates. Payment for articles so purchased will be made to the agent or a bonded school superintendent, to be accounted for by him as "miscellaneous receipts," class 2 or 4, as the case may be.

GENERAL RULES.

235. Employees should ordinarily reside in the school buildings where quarters are provided for them, otherwise as near the buildings as practicable, and must keep their rooms in order at all times.

236. No person other than an attaché of the school shall be allowed in any school building later than 9.30 p. m. except by special permission of the superintendent.

237. A retiring bell rung at a regular hour shall be the signal for quiet in all dormitories and adjacent rooms.

238. Every night at irregular periods some person or persons duly assigned to such duty shall "make the rounds," visiting every portion of the school building and premises, to guard against fire, prevent intrusion of unauthorized persons, and watch over the conduct of pupils and others.

239. Card playing, gambling, profanity, the use of tobacco, and the carrying of concealed weapons are prohibited, under such detailed regulations as the superintendent may make.

240. Instruction shall be given in music at all schools. Singing shall be a part of the exercises of each school session, and, whenever practicable, instruction in instrumental music may be given. The formation of school bands should also be encouraged.

241. The employments for Saturday shall be arranged by the superintendent and matron to the best advantage of the school.

242. The school buildings shall be furnished throughout with plain, inexpensive, but substantial furniture. Dormitories or lavatories shall be supplied with necessary toilet articles, and pupils shall be led to form habits of cleanliness and neatness. Roller towels are prohibited, and individual towels must be used.

243. Rooms occupied by employees may be furnished with window shades, bedstead, mattress, bedding (except sheets and pillow cases), bureau and mirror, washstand, chairs, and table, and something in the

way of a closet or wardrobe, and may be lighted and heated in the same way that the rest of the building is lighted and heated. If the superintendent or any employee is provided with a dwelling for his private use, separate from the main school buildings, the dwelling may have the allowance of furniture named above for one room, and a cook stove and other necessary appliances for heating the several rooms; but the fuel and light will be at his own expense.

244. Each school should have one sitting room for the use of employees, in which to receive calls and enjoy social intercourse. It will be furnished by the Government with plain furniture, curtains, and carpet.

245. So far as practicable, a uniform style of clothing for the school shall be adopted. Two plain, substantial suits, with extra pair of trousers for each boy, and three neat, well-made dresses for each girl, ought to suffice for week-day wear for one year. For Sunday wear each pupil should be furnished a better suit. The pupils shall also be supplied with underwear adapted to the climate; with night clothes, and with handkerchiefs, and, if the climate requires it, with overcoats, or cloaks, and overshoes.

246. There shall be a flagstaff at each school, and in suitable weather the American flag shall be hoisted in the morning and lowered at sunset daily.

247. New Year's Day, Franchise Day, Washington's Birthday, Arbor Day, Decoration Day, Fourth of July, Thanksgiving Day, and Christmas are to be appropriately observed as holidays.

248. Disciplinary measures shall be devised with reference to local and individual needs, and on the principle that the school is a formative and not a penal institution.

249. In no case shall the school employees resort to abusive language, ridicule, corporal punishment, or any other cruel or degrading measure.

250. If practicable, a farm, a garden, and an orchard shall be connected with each school, and especial attention shall be given to instruction in farming, gardening, dairying, and fruit growing.

251. Every school should have horses, cattle, swine, and poultry, and, when feasible, sheep and bees, which the pupils should be taught to care for properly. Wherever practicable the school should raise its own beef, and thus train the boys in stock raising, including grazing and herding.

252. The farm, stock, dairy, kitchen, and shops shall be so managed as to yield all that they are capable of producing. Waste in any department must not be tolerated. At the same time it must not be forgotten that training of pupils, not money-making, is the prime object to be attained.

253. The blacksmith, wheelwright, carpenter, shoemaker, tailor, and harness-maker trades, being of the most general application, may be taught at the larger schools. Where such mechanics are not provided